

CABINET**Tuesday, 13th March, 2018**

Present:-

Councillor P Gilby (Chair)

Councillors T Gilby
Bagley
BlankCouncillors Huckle
Ludlow
SerjeantNon Voting Catt
Members Dickinson

J Innes

*Matters dealt with under the Delegation Scheme

**146 DECLARATIONS OF MEMBERS' AND OFFICERS' INTERESTS
RELATING TO ITEMS ON THE AGENDA**

No declarations of interest were received.

147 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Brunt and A Diouf.

148 MINUTES**RESOLVED –**

That the minutes of the meeting of Cabinet held on 20 February, 2018 be approved as a correct record and signed by the Chair.

149 FORWARD PLAN

The Forward Plan for the four month period 1 April 2018 to 31 July 2018 was reported for information.

***RESOLVED –**

That the Forward Plan be noted.

150 CORPORATE ENFORCEMENT POLICY

The Senior Environmental Health Officer submitted a report seeking approval for a Corporate Enforcement Policy and supplementary guidance on the issuing of Fixed Penalty Notices.

The report noted that the policy, as attached at Appendix A to the officer's report, applied to all Council services and set out the broad approach that the Council would take to enforcement.

The policy covered the varying levels of enforcement action available to the Council, how the Council would determine appropriate action(s) in the event of non-compliance, and how investigations would be conducted.

***RESOLVED –**

1. That the Corporate Enforcement Policy, as attached at Appendix A to the officer's report, be approved and adopted.
2. That the Fixed Penalty Notice Supplementary Guidance, as attached at Appendix B to the officer's report, be approved and adopted.
3. That delegated authority be granted to the Senior Environmental Health Officer in consultation with the Cabinet Member for Governance, to approve minor amendments to the Corporate Enforcement Policy and Fixed Penalty Notice Supplementary Guidance.

REASON FOR DECISIONS

To have a corporate approach to enforcement across all services that carry out regulatory roles.

151 ASBESTOS MANAGEMENT COMPLIANCE

The Assistant Director – Housing and Assistant Director – Health and Wellbeing submitted a report seeking approval for the Council's new Asbestos Policy 2018-2021.

The report noted that the Asbestos Management Compliance Sub-Group, in conjunction with Savills Consulting, had developed a new Asbestos

Policy for 2018-2021, which was attached at Appendix 4 to the officer's report.

The Assistant Director – Housing advised that the Council has improved its position in relation to asbestos management compliance, and is currently progressing further actions, as set out in paragraph 4.4.1 of the officer's report.

***RESOLVED –**

1. That the Council's improved position in respect of Asbestos Management compliance, and the outstanding work remaining on the Asbestos Compliance Action Plan, be noted.
2. That the Asbestos Management Compliance Sub-Group continues to oversee the implementation of the outstanding actions set out in the Asbestos Compliance Action Plan, and reports progress to the Council Health and Safety Committee on a quarterly basis.
3. That the Asbestos Policy 2018-2021, as attached at Appendix 4 to the officer's report, be approved and adopted.
4. That further update reports be submitted to Cabinet as and when plans, policies, procedures and strategies are prepared, reviewed and updated.

REASON FOR DECISIONS

To ensure legislative and statutory obligations in relation to the management of asbestos risk are met.

152 COMMERCIAL SERVICES FEES AND CHARGES FOR CEMETERIES IN 2018/19

The Assistant Director – Commercial Services submitted a report recommending for approval the proposed fees and charges for the Council's cemeteries to take effect from 1 April, 2018.

The proposed fees and charges for 2018/19, as attached at Appendix A to the officer's report, would ensure that the service continued to recover its costs whilst remaining competitive and affordable.

***RESOLVED –**

That the proposed fees and charges for cemeteries in 2018/19, as attached at Appendix A to the officer's report, be approved and adopted.

REASONS FOR DECISION

1. There has been a decline in burial numbers in recent years which has coincided with above average fee increases. It is expected that by applying an average increase, burial numbers will be consolidated.
2. To generate income to contribute to the costs of providing and maintaining a burial service

153 TENANT SATISFACTION STAR SURVEY RESULTS

The Assistant Director – Housing submitted a report to inform members of the results of the Survey of Tenants and Residents that was carried out in October 2017.

The report noted the positive results shown in the survey results, with improvements in satisfaction rates against 7 of the 8 core question indicators.

The full results of the survey were attached at Appendix 1 to the officer's report.

***RESOLVED –**

That the results of the 2017 STAR survey and the improvement in tenant satisfaction be noted.

REASON FOR DECISION

To recognise the contribution of the Housing Service in meeting the Council's Value of being 'Customer focused – delivering great customer service, meeting customer needs'.

154 EXCLUSION OF THE PUBLIC**RESOLVED –**

That under Regulation 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000, the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in Paragraphs 3 and 5 of Part I of Schedule 12A to the Local Government Act 1972 – as they contained information relating to information relating to:

3. information relating to the financial or business affairs of any particular person (including the authority that holds that information).
5. information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

155 COMMERCIAL SERVICES FEES AND CHARGES FOR TRADE WASTE AND OUTDOOR SPORTS AND LEISURE IN 2018/19

The Assistant Director – Commercial Services submitted a report recommending for approval proposed fees and charges for trade waste and outdoor recreation services for 2018/19, to take effect from 1 April, 2018.

The report noted that the fees and charges proposals had taken into account the Council's Budget Strategy in that provision should be made for a minimum inflammatory increase of 3 per cent each year.

The proposed fees and charges for outdoor recreation services for 2018/19 were attached at Appendix A to the officer's report.

The proposed fees and charges for waste services for 2018/19 were attached at Appendix B to the officer's report.

***RESOLVED –**

1. That the proposed fees and charges for outdoor sports and leisure services in 2018/19, as attached at Appendix A to the officer's report, be approved and adopted.
2. That the proposed fees and charges for waste services in 2018/19, as attached at Appendix B to the officer's report, be approved and adopted.

REASON FOR DECISIONS

To comply with the Council's Budget Strategy.

156 BARROW HILL CONTRACTOR APPOINTMENT

The Assistant Director – Housing submitted a report to inform members that a contractor had been appointed to deliver the first phase of the environmental improvement works at Barrow Hill.

The report provided details of the received tender offers and tender evaluation process, as well as the anticipated timescales for the delivery of the first phase of work.

***RESOLVED –**

That the contract details agreed for the delivery of the first phase of works on the Barrow Hill Environmental Improvements project be noted.

REASON FOR DECISION

To meet the Council's priority 'to improve the quality of life for local people'.

157 ROBINSONS PLC BUSINESS RATES APPEAL

The Director of Finance and Resources submitted a report recommending for approval an offer of settlement of a business rates refund claim.

The report noted that Counsel's advice had been taken on the matter. The letter from Counsel was attached at Appendix A to the officer's report.

***RESOLVED –**

That the proposed offer of settlement be approved and made in the financial year 2017/18.

REASON FOR DECISION

To settle a business rates refund claim on the best possible terms for the Council in the current financial year 2017/18.